

## CLIENT DECLARATION for GST



All statements contained below are believed to be true as at the date signed by the signatory.  
This information remains current until advised otherwise by the signatory.

Client Name: \_\_\_\_\_

FAX: 02 6962 4585

**Section 1** *All Clients must complete this section.*

Do you intend to register for an ABN (If NO please go to Section 3)? YES / NO  
Have you received your ABN? YES / NO  
If yes, please provide details ABN \_\_\_\_\_  
Have you registered for the GST (Goods & Services Tax)? (If YES please go to Section 2) YES / NO  
If NO, do you intend to register for the GST? YES / NO

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

*Note: If you have an ABN but are not registered for GST  
your supplies will be sold without charging the purchaser 10% GST*

**Section 2** *Only Clients Registered for GST are required to complete this section.*

The registered client agrees to the following Terms & Conditions for the generation of Tax Invoices, by **Rawlinson & Brown Pty Ltd** on their behalf:

- (a) **Rawlinson & Brown Pty Ltd** can issue tax invoices in respect of the supplies where appropriate;
- (b) The registered client shall not issue tax invoices in respect of supplies that **Rawlinson & Brown Pty Ltd** have generated on their behalf;
- (c) The registered client acknowledges that they are registered for GST at the time of entering into this agreement and that they will notify **Rawlinson & Brown Pty Ltd** if they cease to be registered;

\_\_\_\_\_  
Signed (The Registered Client)

\_\_\_\_\_  
Date

- (d) **Rawlinson & Brown Pty Ltd** acknowledges that it is registered at the time of entering this agreement and that it will notify their clients if it ceases to be registered; and
- (e) **Rawlinson & Brown Pty Ltd** indemnifies their client for GST and penalty that may arise from an understatement of the GST payable, as a result of **Rawlinson & Brown Pty Ltd** error on any supply for which it issues a Tax Invoice.

\_\_\_\_\_  
Signed for and on behalf of Rawlinson & Brown Pty Ltd

\_\_\_\_\_  
Date

**Section 3** *Only Clients who will not or are not entitled to register for an ABN are required to complete this section*

If you have or will not be registering for an ABN will the supplies you make represent a supply that is private or domestic in nature, or relates to a hobby? YES / NO

If an ABN is not included on invoices issued to other businesses, the businesses being supplied the goods or services are required to withhold the top marginal tax rate plus the Medicare levy from payment (currently 48.5% in total), unless it is declared that the supply is private, domestic or hobby related.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date